

# St John's Church of England Primary School

## Admissions Policy



*For I know the plans I have for you," declares the Lord, "plans to prosper you and not to harm you, plans to give you hope and a future.*

*Jeremiah 29.11*

**Date agreed and ratified by Governing Body: September 2021**

**Date of next review: September 2022**

**This policy will be reviewed at least annually, and following any concerns and/or updates to national and local guidance or procedure**

St John's Church of England Primary is a Voluntary Controlled (VC) school. As a Voluntary Controlled school, Kent County Council, as the Local Authority, will be the admission authority for the school and responsible for the admission arrangements.

The school has an agreed admissions number of 30 pupils per class (Reception through to Year 6). This is a total of 420 pupils across the main school.

Admissions to our school for children entering the Reception classes or other year groups (excluding nursery) are administered by the Local Authority. Further information on the arrangements for entry to primary school can be found on [www.kent.gov.uk](http://www.kent.gov.uk), or in the 'Admission to Primary School' booklet.

Parents can apply for a place online or by completing a paper form called a Reception Common Application Form.

Class numbers in Reception and Key Stage 1 classes are not permitted to exceed 30 children.

Should more parents want places for their children, from Nursery through to Year 6, than are available, the Local Authority over subscription criteria will apply:

- Children in Local Authority Care.
- Current Family Association
- Health and Special Access Reasons.
- Nearness of Children's Homes to School - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point data. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody.

In a tie breaker situation the nearness of an applicant's home to school will be the decider. If in the event that more than one applicant has the same distance from home to school (measured by the Local Authority),

then a random selection will be applied, except in the nursery where the child's date of birth will be the decider – older children having priority.

### In-Year Admissions

The school operates within Local Authority procedures for in – year admissions. Parents who are interested in moving their child to this school at a time other than the usual admission time in September of the Reception Year are welcome to make an appointment to view the school and complete the In Year Admission Form (IYAF).

*The school uses the Schools Admission Code – December 2014 to support the Admission Procedure.*